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Public Notice of the City of Sun Prairie, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

COMPREHENSIVE PLAN STEERING COMMITTEE

DATE: **WEDNESDAY, MAY 8, 2019**

TIME: **6:00 PM**

LOCATION: **COUNCIL CHAMBERS**
MUNICIPAL BUILDING
300 EAST MAIN STREET
SUN PRAIRIE, WI 53590

To consider the following:

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. April 24, 2019
3. **OLD BUSINESS**
4. **NEW BUSINESS**
 - A. BID PRESENTATION REGARDING DOWNTOWN PLANNING
 - B. REVIEW OF PROJECT SCHEDULE
 - C. REPORT OUT FROM GROUPS REVIEW CHAPTERS 5, 9
 - D. DISCUSSION – PUBLIC MEETING FEEDBACK
 - E. DISCUSSION – PLAN IMPLEMENTATION STRATEGIES
 - F. DISCUSSION – ACTION PLAN PRIORITIES
5. **DISCUSS NEXT MEETING DATE**
6. **PUBLIC COMMENTS**
7. **ADJOURNMENT**

Posted: May 3, 2019

Posted: Sun Prairie City Hall
300 East Main Street

Sun Prairie Public Library
1350 Linnerud Drive

Sun Prairie Utilities
125 West Main Street

*Paul T. Esser - Chairperson
Jorge Hidalgo
Drew Kuehl
John Muller
Janet Rosseter
Bryant Stempski
Eder Valle*

*Kalvin Barrett
Don Hooser
Emily Lindsey
Terrell Outlay
Erin Ruth
Theresa Stevens*

*Peter Dettmer
Curt Klinkner
Stephanie Manthey
Dan Presser
John Schulze
Angela Thomas*

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

J/planning/comprehensiveplansteeringcommittee/agendas/2018/PAG05082019.doc



**COMPREHENSIVE PLAN STEERING COMMITTEE MEETING MINUTES
SUN PRAIRIE, WISCONSIN 53590**

DATE: WEDNESDAY, APRIL 24, 2019

TIME: 6:00PM

**LOCATION: MUNICIPAL BUILDING
COMMUNITY ROOM
300 E. MAIN STREET
SUN PRAIRIE WI 53590**

1. CALL TO ORDER AND ROLL CALL

Committee Chairperson Mayor Paul Esser called the meeting of the Comprehensive Plan Steering Committee to order at 6:00 pm. Attendance sheet attached.

Staff present: Scott Kugler, Tim Semmann, Sarah Sauer, Aaron Oppenheimer

Others Present: Jason Valerius (MSA), Steve Tremlett (MSA)

2. APPROVAL OF THE MINUTES

A. Motion to approve the March 27, 2019 minutes: Kuehl (1st), Stempski (2nd)/ approval by voice vote.

3. OLD BUSINESS

A. None

4. NEW BUSINESS

A. CHECK-IN ON SCHEDULE AND PROCESS

a. 3 neighborhood forums/open houses scheduled next week; Tues 4/30 at Westside Elementary; Wed 5/1 at Meadow View; and Saturday 5/4 Farmer's Market. 2 steering committee meetings next month – 5/8 and 5/22. June 26 meeting if necessary. Public hearing July 9 at Plan Commission. July 23 at Council – tentative. The previously scheduled joint COW/PC/Council meeting for 5/21 moved up to 5/14 at 5:30. Forums/Open houses will have brief presentation with open house. The chapter doesn't reference issues and opportunities discussed with the Sun Prairie Area School District (SPASD), but they have and the plan will be amended to add a section reflecting that.

B. DISCUSS INTERGOVERNMENTAL COOPERATION

a. The City has had discussions with neighboring jurisdictions including the Village of Cottage Grove, the Town of Sun Prairie, and the Town of Burke. There is no boundary agreement with the Town of Sun Prairie. Member Muller asked if someone from the town of Sun

Prairie wanted to annex, could they? Planner Kugler said it depends on the circumstances – is it a single lot? Is it contiguous to the City? If it's completely voluntary and all the property owners are on board, hard for the Town to deny the request. In the Town of Burke, the Cooperative Plan specifies an agreement between the entities for how roads and public facilities will be maintained. Some areas are designated as protected; some areas will come into the City before the town dissolves in 2037. How does the Town of SP discuss with us their Comprehensive Plan? Member Hidalgo asked about the Town of Sun Prairie's Comprehensive Planning process. Kugler said they will meet with the City – their last plan was done in 2005. Valerius included their plan is fairly conservative with limited growth. Member Hidalgo asked about the SPASD boundaries – do Madison residents attend SPASD? Kugler said there are areas on Madison's east side that go to SPASD – they pay taxes to SPASD. Member Rosseter said there are 10 different municipalities in SPASD school district. City of Madison's growth helps keep Sun Prairie taxes lower. Member Dettmer asked more about the agreements and plans with neighboring jurisdictions. Kugler gave a brief summary of the boundary agreement with the Town of Bristol for City growth north and the cooperative plan with the Town of Burke.

Planner Semmann asked if we should review the established boundaries of City review for right-of-way corridors in Goal 1 Policy 3. Member Lindsey suggested the City works with SPASD more often than one time per year as said in Goal 2 Action 5. Valerius passed around a sign up sheet for review of the Land Use and Intergovernmental Cooperation chapters.

C. DISCUSS STAGING PLAN AND NEIGHBORHOOD RESIDENTIAL POLICIES

- a. Neighborhood Residential (NR) land use is proposed to replace the current plan's Low-Density AND Mixed Residential. A "high intensity overlay" has been included on future land use map (FLU) to indicate larger density/multi-family over 20 units/acre. Discussion held on Section 5 – Design/location policies for:
 5. Accessory dwelling units
 6. Duplexes
 7. Townhomes
 8. 8-unit buildings
 9. 9+ unit buildings and 20+ units/acre

Discussion of the new Neighborhood Staging Plan. Member Ruth asked if the City denied a request in Stage 2, what happens if that property owner/developer decides to go to the town and plat with well and septic?

D. SMALL GROUP DISCUSSIONS

- a. 4 breakout areas - McCoy Farm, S. Bird St, Bailey Rd, Cheeseman area (South of 19/Windsor off 151)

E. REPORT OUT FROM SMALL GROUPS

5. DISCUSS NEXT MEETING DATE

- B. The next meeting date will be ? pm.

6. PUBLIC COMMENTS

- A. None

7. ADJOURNMENT

- A. Motion to adjourn the April 24, 2019 meeting of the Comprehensive Plan Steering Committee at 8:00 pm by Stempksi (1st), Thomas (2nd) / approval by voice vote.

Recorder: Sarah Sauer

*Mayor Esser - Chairperson
Jorge Hidalgo
Eder Valle
John Muller
Janet Rosseter*

*Peter Dettmer
Drew Kuehl
Curt Klinkner
Bryant Stempksi
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COMPREHENSIVE PLAN STEERING COMMITTEE MEETING ATTENDANCE

Date: April 24, 2019

Committee Members	Present	Absent
Mayor Paul T. Esser - Chairperson	___X___	_____
Kalvin Barrett	_____	___X___
Peter Dettmer	___X___	_____
Jorge Hidalgo	___X___	_____
Don Hooser	_____	___X___
Curt Klinkner	___X___	_____
Drew Kuehl	___X___	_____
Emily Lindsey	___X___	_____
Stephanie Manthey	___X___	_____
John Muller	___X___	_____
Terrell Outlay	_____	___X___
Dan Presser	___X___	_____
Janet Rosseter	___X___	_____
Erin Ruth	___X___	_____
John Schulze	_____	___X___
Bryant Stempski	___X___	_____
Theresa Stevens	___X___	_____
Angela Thomas	___X___	_____
Eder Valle	___X___	_____

Beautification Committee

Language for the Comprehensive Plan

Sidewalk Seating / Cafes – The BID wishes to see more sidewalk cafes because they promote a vibrant environment and should provide an increase in foot traffic in the Downtown area and add to the economic success of the overall Downtown. The BID would like the City to consider the creation of Sidewalk Bump-Outs at cross walk areas in the Downtown, which will allow for sidewalk seating and cafes, and will encourage traffic to slow down in Bump-Out areas.

Garbage / Trash Enclosures – The BID would like to see all garbage and trash bins enclosed by a structure that is fully-enclosed on all four sides; the garbage and trash bin should include a top lid, and the structure should include a rooftop. The intent of this is two-fold: so that garbage and trash containers are not visible to the general public, and to keep garbage in its place. The garbage structure area should be well-lit.

Exterior Signage – The BID would like exterior signage, whether it be on the building, on a window, or on the awning, to not distract from the building's natural characteristics and attractiveness of a clean look.

Some examples include: window signage shall not cover an entire street-level / first story building window. Signs that are lit should not be a nuisance to pedestrians or traffic in an effort to reduce Downtown light pollution. Businesses that are no longer in operation should have all signage removed within 3 months of the business closure, unless the sign has historical value.

The BID would like businesses to have dual signage, allowing pedestrian and street traffic to clearly see the name of the business. An example of an appropriate secondary sign would be a "fin" sign.

Pedestrian-level street lighting – The BID wishes for the City of Sun Prairie and Sun Prairie Utilities to work in collaboration with the BID to add Pedestrian-level street lighting along Main Street and throughout the BID in an effort to create a more inviting, safer-feeling sense of security to pedestrians, and to encourage an increase in pedestrian traffic throughout the Downtown. The BID would like to see Pedestrian-level street lighting added to existing light poles if possible, utilizing a reflective hood or similar design above the bulb, which would bounce light down to pedestrians and reduce shadows.

Ongoing Property Construction – The BID strongly encourages property owners to finish the outside of their buildings to reduce the amount of time, or eliminate, the exposure of raw building materials.

Bicycle-Friendly Downtown – The BID would like to make it easier for bicyclists to visit the Downtown area, by providing more benefits to bicyclists, such as more bicycle racks provided by the City, especially in the instance of new construction; or as a collaboration between the City and the BID as Downtown traffic increases.

sign guidance offered within each of the land use areas described on the future land use map in this Comprehensive Plan. Design guidelines should address the following items (whenever applicable to the use):

- i. Relationship of the building and other site features to the street
- ii. Standards for building placement on corner lots
- iii. Location and screening of parking, loading areas, dumpsters, and utility equipment (roof top and site)
- iv. Location and canopy design for drive-through facilities, gas pumps, service bays, and car washes
- v. Treatment of outdoor display and sales areas
- vi. Building architecture and materials, including the use of windows
- vii. Landscaping, signage, and lighting
- viii. Pedestrian and vehicle access and circulation, both on-site and between the site and adjacent sites and the street
- ix. Parking lot location, design and layout

g. Amend the subdivision and other development ordinances to address high groundwater issues associated with development, particularly with respect to buildings with basements.

2. Update the Downtown Revitalization Plan. When updating the Downtown Plan, consider for inclusion the following preferences identified by the

Business Improvement District (BID):

a. More opportunities for sidewalk café/restaurant seating, including bump-outs.

b. High-quality enclosures for trash and recycling containers, including walls and roofs.

c. Enhanced signage guidelines and regulation, including limits on window signs and sign lighting, encouragements for projecting signs visible along the sidewalk, and sign-removal requirements when businesses leave.

d. Improved lighting for pedestrian areas, to make sidewalks safer and more attractive.

e. Encourage property owners that start construction or exterior renovation projects to complete them promptly.

f. Make the downtown bike-friendly, including more bike racks.

3. Develop neighborhood area plans for the South and East Planning Areas for lands identified as Urban Reserve on the Future Land Use Map. The plan(s) shall be developed and adopted prior to construction of major utility projects that will spur urban development in these areas (e.g., Far Eastside Sewer Interceptor). Enforce property maintenance codes to maintain neighborhood quality and prevent blight.

4. Pursue a new interchange at US 151 and CTH V V, connecting to an extended Egge Road east from N. Bristol Street, which would improve access to the Sun Prairie Business Park. Prior to construction of this interchange, develop a detailed area plan that consider

the desire for high-intensity development adjacent to the Sun Prairie Business Park that can support jobs and a potential Bus Rapid Transit stop to Madison. Also consider the potential for a sports complex to support recreation for City residents (should there still be unmet demand for such a facility).

5. Work closely with the Capital Area Regional Planning Commission to protect water resources while ensuring an adequate supply of land in the urban service area to accommodate growth as anticipated in this plan.

CITY OF SUN PRAIRIE
Comprehensive Plan 2019-2039

Volume 2:
Goals, Policies & Actions

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GUIDING DAILY DECISIONS

This chapter describes how the Plan will be implemented in everyday decisions and annual goal-setting and budgeting, and how the Plan should be amended when necessary. The Chapter also adds details to the action items described in **Volume II (Chapters 3-9)**, including who is responsible for each action and by approximately when it should be completed.

CITY COUNCIL AND THE PLAN

The value and legitimacy of this plan is directly related to the degree to which Council members are familiar with the content and expect City actions to be consistent with this plan.

CITY ROLES & RESPONSIBILITIES

Responsibility for implementing this plan lies primarily with City Council, several city boards and commissions, including the Plan Commission, and City Staff.

City Council

City Council sets priorities, controls budgets and tax rates, and typically has the final say on key aspects of public and private development projects. Each council member should know where to find this plan and should be familiar with the major goals described herein. City Council should expect and require that staff recommendations and actions both reference and remain consistent with this plan.

City Plan Commission

Land use and development recommendations are a core component of this plan, and the Plan Commission

has a major role in guiding those decisions. Plan Commission members must each have a copy of this plan and must be familiar with its content, especially Chapter 9: Land Use. It is the responsibility of Plan Commission to determine whether proposed projects are consistent with this plan, and to make decisions and recommendations that are consistent with this plan. In cases where actions that are inconsistent with this plan are believed to be in the best interest of the City, the Plan Commission should seek public feedback before recommending amendments to the Plan.

Community Development Authority

Many of the actions related to housing address affordability and require some sort of public funding. This plan assumes that the Community Development Authority (CDA) will have the lead role

to implement housing programs. The CDA needs to affirm this role and establish its own work plan to tackle the actions in this Plan. This may include creation of a subcommittee or advisory group to help create and implement the work plan.

Transit Commission

There are many policies and actions in this plan addressing transit, bike and pedestrian improvements. The Transit Commission (or comparable entity if renamed or reorganized as recommended in this plan) should be responsible for guiding those improvements. Many detailed implementation decisions for bike and pedestrian improvements will be guided by a new Active Transportation Plan, which this Commission should lead.

Parks, Recreation and Forestry Commission

The City is responsible for leadership and guidance of park facilities and recreation amenities. The Commission helps the City maintain a detailed Parks and Open Space Plan, which is an important extension of this Comprehensive Plan. The Commission should be familiar with and work to implement this Plan, especially the relevant content of Volume two, Chapter four.

Sun Prairie Utilities Commission

The Utility Commission's role in managing various public infrastructure systems is vital to the growth and health of the City. The Com-

mission should be familiar with the content of this plan, especially Volume two, Chapter three, and should assist in its implementation.

Finance Committee

Implementation often comes down to a question of funding. In its role to advise on budgetary issues, the Finance Committee is critical to the success of this plan. The Finance Committee should be familiar with this Plan and should routinely consider whether budgets and cost proposals are consistent with the Plan.

Public Works Committee

The Public Works Committee makes decisions on a variety of infrastructure systems - the Committee can influence growth patterns and has a critical role in transportation. The Committee should be familiar with this plan, especially Volume two, Chapters four and eight, and should assist in its implementation.

Other Committees and Commissions

All committees, boards and commissions that serve as an extension of the City of Sun Prairie should treat this Plan as relevant to their activities in service to the Community, and should seek outcomes consistent with the goals and policies herein.

City Staff

Key City staff have a significant influence on capital projects, operational initiatives and regulatory decisions. It is imperative

that individuals in key roles know about, support, and actively work to implement the various policies and actions in this plan. Specifically, the following people should consult and reference the comprehensive plan during goal-setting and budgeting processes, during planning for major public projects, and in the review of private development projects:

- » City Administrator
- » Community Development Director
- » Planning Director
- » City Engineer
- » Director of Public Services
- » Director of Economic Development
- » Parks and Recreation Director
- » Director of Administrative Services

These key staff members should be familiar with and track the various goals, policies and actions laid out in this plan, and should reference that content as appropriate in communications with residents and elected and appointed officials. Other division heads should also be aware of the plan and the connections between the plan and City projects. The purpose of this extra effort is to strengthen staff recommendations and reinforce the plan as a relevant tool integral to City functions.

The City Administrator, as lead administrative official of the City, is responsible to ensure that other key staff members are actively working to implement this Comprehensive Plan.

EDUCATION & ADVOCACY

Implementation of this plan also depends, to a great degree, on the actions and decisions of entities other than City government. The Action Plan (see Section 6.4) indicates a few responsible parties that the City of Sun Prairie does not control or direct.

It is necessary to persuade these entities to be active partners in the implementation of the goals, objectives, and strategies of this plan. The following City activities can support this effort:

- » Share this plan with each organization, including a memo highlighting sections of the plan that anticipate collaboration between the City and the organization.
- » Take the lead role in establishing collaboration with these organizations
- » Know and communicate the intent of relevant objectives and strategies - partner organizations need to understand and buy in to the rationale before they will act.

UTILIZING EXISTING TOOLS

Many of the strategies identified in this plan presume the use of existing City ordinances and programs. The City's key implementation tools include:

Operational Tools

- » Annual Budget Process
- » Capital Improvement Program

Regulatory Tools

- » Zoning Ordinance
- » Subdivision Ordinance
- » Site Plan Requirements
- » Building and Housing Codes
- » Official Mapping or Official Maps

Funding tools

- » Tax Incremental Financing (TIF) Districts
- » State and Federal Grant Programs
- » Stormwater Utility

GUIDING ANNUAL DECISIONS

ANNUAL REPORT

To provide lasting value and influence, this plan must be used and referenced regularly, especially during budgeting processes. To inform these annual processes, City planning staff will prepare, with input from other departments and the City Administrator, a concise Comprehensive Plan Annual Report with the following information:

- » Action items in progress or completed during the prior 12 months. *Celebrate success!*
- » Staff recommendations for action items to pursue during the next 12 months.
- » City actions and decisions during the past 12 months not consistent with the plan (if any).
- » Staff recommendations for any amendments to the adopted plan.

LINK TO ANNUAL BUDGET PROCESS

The most important opportunity for this plan to influence the growth and improvement of the City is through the annual budgeting and capital planning processes. These existing annual efforts determine what projects will and will not be pursued by the City, and so it is very important to integrate this plan into those processes every year.

The compilation of actions at the end of this chapter is a resource to support decisions about how and where to invest the City's limited resources. The Annual Report should draw from these actions. Plan Commission should make formal recommendations for Council consideration, identifying those choices and commitments most likely to further the goals and objectives identified in this plan.

The following process and schedule is recommended:

To Be Completed...

AMENDING THE PLAN

MONITORING & AMENDING THE PLAN

Although this Plan is intended to guide decisions and actions by the City over the next 10 to 20 years, it is impossible to accurately predict future conditions in the City. Amendments may be appropriate from time to time, particularly if emerging issues or trends render aspects of the plan irrelevant or inappropriate. The City may be faced with an opportunity, such as a development proposal, that does not fit the plan but is widely viewed to be appropriate for the City. Should the City wish to approve such an opportunity, it should first amend the plan so that the decision is consistent with the plan. Such amendments should be carefully considered and should not become the standard response to proposals that do not fit the plan. Frequent amendments to meet individual development pro-

posals threaten the integrity of the plan and the planning process and should be avoided.

Any changes to the plan text or maps constitute amendments to the plan and should follow a standard process as described in the following section. Amendments may be proposed by either the City Council or the Plan Commission, though a land owner or developer is also allowed to apply and initiate this process.

Amendments may be made at any time using this process, however in most cases the City should not amend the plan more than biannually. A common and recommended approach is to establish a consistent biannual schedule for consideration of amendments. This process can begin with a joint meeting of the Plan Commission and City Council (e.g. January), followed by Plan Commission recommendation (e.g. February), then

public notice procedures leading to a public hearing and vote on adoption by City Council (e.g. March or April).

UPDATING THE PLAN

The 20-year horizon of this plan defines the time period used to consider potential growth and change, but the plan itself should be fully updated at least every 10 years. Unlike an amendment, the plan update is a major overhaul of the plan document and supporting maps. The purpose of the update is to incorporate new data and to ensure, through a process of new data evaluation and new public dialogue, that the plan remains relevant to current conditions and preferences. Updates on a 10-year schedule are good practice because conditions can change dramatically over that period of time; also, it is required by state statute. The City may find that changing conditions call for update of a

particular chapter of the plan after less time has passed, for example a 5-year update of the housing or transportation chapter. Like a full plan update, a narrow update such as this should incorporate new data, a public input process, and a complete review of all policies and actions.

AMENDMENT PROCESS

In the years between major plan updates it may be necessary or desirable to amend this plan. A straightforward amendment, such as a strategy or future land use map revision for which there is broad support, can be completed through the following process.

Step One

Amendments can be initiated by referral by the Plan Commission or Common Council, or may be requested by application from a member of the public. For amendments affecting a large geographical area of the City on proposing major changes to plan policies, a more involved public input process should be considered to ensure that proposed amendments are in the best interest of and are well supported by the community.

Step Two

Plan Commission holds a public hearing on the proposed amendment, preceded by a 30-day public notice. Notice of the proposed amendment should also be transmitted as appropriate to other governmental entities that may be affected by or interested in the change, such as a neighboring jurisdiction.

After holding the public hearing, Plan Commission can recommend approval, recommend against amendment, or request more information before acting.

Step Three

City Council hears a report from Plan Commission on the amendment and considers adoption.

Step Four

Staff completes the plan amendment as approved, including an entry in an amendment log. A revised PDF copy of the plan is posted to the City web site.

ACTION PLAN

ACTION PLAN GUIDE

The following pages feature a compilation of actions identified in [Volume II \(Chapters 3-9\)](#) to help the City achieve its various goals and objectives.

“Target Completion” Deadlines

The deadlines identified to achieve these actions are not firm - rather they are indications of when the City may choose to pursue an action based on its importance or difficulty. The general timelines identified are:

- » *Immediate (2019-2020)*
- » *Short-Term (2021-2025)*
- » *Mid-Term (2026-2030)*
- » *Long-Term (2031-2040)*
- » *On-going (or repetitive activity)*

Lead Agencies

Most of these actions require leadership and effort by multiple people and organizations. These tables indicate the lead agency (or agencies) necessary to initiate and sponsor the action. Other City departments, City officials and (in some cases) external organizations/agencies will likely be involved in implementing each action.

3. AGRICULTURAL, NATURAL & CULTURAL RESOURCES		Action Completed	Target Completion	Lead Agencies
Agricultural Resources				
3.1	Amend the City's Ordinances as needed to allow agricultural uses, such as community gardens, roof top gardens, small-scale organic orchards and vineyards that are compatible with surrounding uses.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division
3.2	Conduct a feasibility study for a downtown public market as an outlet for more locally grown food products.	<input type="checkbox"/>	Long-Term (2031-2040)	Planning Division
3.3	Promote resident awareness of local Community Supported Agriculture (CSA) programs and of the availability of county vouchers and other sponsored programs available to support CSA efforts. This information should be made available on the City's website and promotional materials should be distributed to residents annually.		On-going (annually)	Planning Division
3.4	Establish a City initiative to encourage local businesses such as grocers and restaurants to buy more local food products.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept.
Natural Resources				
3.5	Advocate for reclamation of the former gravel pit north of Nelson Road (currently in the Town of Burke) as a county park, in collaboration with the City of Madison, Town of Burke and Dane County.		On-going	Planning Division Parks, Recreation & Forestry Dept.
3.6	Evaluate the continued application of drainage districts and associated charges within city limits where properties are also serviced and charged by the Sun Prairie Stormwater Utility.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division Engineering Dept.
Cultural Resources				
3.7	Propose creation of a downtown historic district and evaluate community support for the district.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division
3.8	Adopt a policy or ordinance to enable privately-funded art on public property.	<input type="checkbox"/>	Mid-Term (2025-2030)	Planning Division
3.9	Work with the Historical Library and Museum Board to develop a plan for the long-term viability of the Sun Prairie Historic Museum.	<input type="checkbox"/>	Mid-Term (2025-2030)	Planning Division
3.10	Create an Art in Infrastructure program that allocates a small percentage of annual capital spending toward artistic elements (examples: poetry stamped into sidewalks, wraps for prominent utility boxes, unique stop sign posts).	<input type="checkbox"/>	Mid-Term (2025-2030)	Planning Division Public Works Dept.
3.11	Evaluate the need for multicultural, multi-use community event space and collaborate with private sector partners to facilitate creation, either as a public or private facility.	<input type="checkbox"/>	Long-Term (2031-2040)	Planning Division Economic Development Dept.

4. Utilities & Community Facilities		Action Completed	Target Completion	Lead Agencies
Utilities				
4.1	Convene a meeting with all locally active telecommunication utilities to discuss their future needs and interests for new equipment in the City.	<input type="checkbox"/>	Immediate (2019-2020)	Sun Prairie Utilities (SPU)
4.2	Continue a formal review of City stormwater management requirements for new development, to evaluate their adequacy to prevent flooding based on the increase in large storm events.	<input type="checkbox"/>	Immediate (2019-2020)	Engineering Dept. Public Works Dept.
4.3	Establish a guideline that encourages placement of utility boxes in locations that limits their impact on (prominent) intersections, within pedestrian zones, and along a primary building façade.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division Engineering Dept.
4.4	Promote available incentives, energy audits and appliance recycling offered through Wisconsin Public Power, Inc. (WPPI), Focus on Energy or other sources to assist individuals and businesses with energy efficiency and renewable energy measures.	On-going		Sun Prairie Utilities Economic Development Dept.
4.5	Evaluate the City's current use of drainage districts to fund stormwater facility maintenance and see if this is still needed in addition to the fees collected by the Stormwater Utility.	<input type="checkbox"/>	Short-Term (2021-2024)	Engineering Dept. Public Works Dept.
4.6	Poll residents regarding waste management practices and services, including the frequency of recycling collection and local options for hazardous waste disposal.	<input type="checkbox"/>	Immediate (2019-2020)	Sun Prairie Utilities
Community Facilities				
4.7	Conduct a study to evaluate the space needs and potential sites for a large, multi-cultural center that can be a shared space used for various community, ethnic and religious events and celebrations (e.g. Hmong funerals, Diwali, etc.), and provides programming that showcases the growing cultural diversity within the City. This could be a public or a private facility (or a joint venture) and might be located in a new community park – see the Ashwaubenon Community Center as a model.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division
4.8	Work with the City of Madison and Dane County to evaluate the feasibility of a sports-plex recreation facility and/or a joint Madison/Sun Prairie community splash pad on City of Madison lands south of the Prairie Lakes commercial area.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division
4.9	Design and install several splash pads (with a preference for recycled water systems) throughout the community.	<input type="checkbox"/>	Mid-Term (2025-2030)	Parks, Recreation & Forestry Dept.
4.10	Conduct energy audits of existing City buildings and facilities and consider implementation of resulting recommendations.	<input type="checkbox"/>	Mid-Term (2025-2030)	Public Works Dept.
4.11	Adopt the Potential Future Parks Map 4-1 as a component of the Official Map.	<input type="checkbox"/>	Short-Term (2021-2024)	Parks, Recreation & Forestry Dept.

5. Intergovernmental Cooperation		Action Completed	Target Completion	Lead Agencies
5.1	Work closely with the Sun Prairie Area School District (SPASD) to foster communication, relationships, and knowledge about planning and growth activities. Schedule a working session involving elected officials and key staff for both jurisdictions no less than annually to discuss issues of concern and opportunities for collaboration.	On-going (annually)		Planning Division
5.2	Work with the Town of Sun Prairie to develop an intergovernmental agreement that protects future growth areas and utility extension routes for the city, allows limited rural residential development in the town and defines the jurisdiction and maintenance of certain roads that serve both jurisdictions.	<input type="checkbox"/>	Mid-Term (2025-2030)	Planning Division
5.3	Work with the Town of Bristol beginning in 2020 to extend or replace the current boundary agreement before it expires in 2025.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division
5.4	Work with the Village of Cottage Grove to develop an intergovernmental agreement defining a long-term boundary between the two municipalities. Consider including the City of Madison and Town of Sun Prairie in this agreement if feasible.	<input type="checkbox"/>	Long-Term (2031-2040)	Planning Division
5.5	Meet with the Capital Area Regional Planning Commission as necessary to expand the urban service area consistent with this Comprehensive Plan and when considering major land use planning updates to this plan.	On-going		Planning Division
5.6	Work with the Town of Burke to coordinate capital planning and construction projects in areas of the town that will become City of Sun Prairie in 2036. This should include a meeting early in the calendar year between City and Town staff no less than annually to discuss current year construction projects and future year design projects.	On-going (annually)		Planning Division
5.7	Coordinate with all adjoining jurisdictions during outdoor recreation planning to seek complementary recreation investments where service areas overlap. Work to avoid duplication of unique amenities. Coordinate with all adjoining jurisdictions on transportation projects during the annual CIP process.	On-going (annually)		Planning Division

6. Economic Development		Action Completed	Target Completion	Lead Agencies
6.1	Review and update on a semi-annual basis a comprehensive list of available job training programs, resources, and designated contacts on the City’s economic development website, in coordination with Madison College, Sun Prairie Area School District, Small Business Development Center, SBA and local employers. Actively promote to local employers any programs that offer support for employer-led job training.		On-going (semi-annually)	Economic Development Dept. Chamber of Commerce
6.2	Periodically (at least annually) survey local human resource professionals and small business owners to identify hiring and retention needs, challenges, and trends. Share that information within the Sun Prairie business community and facilitate conversation about solutions to challenges.		On-going (annually)	Economic Development Dept. Chamber of Commerce
6.3	As desired and supported by employers, host or coordinate one or more job fairs annually in the City to help local employers find staff. Include resume, interview and basic job skills training as part of these events.		On-going (annually)	Economic Development Dept. Chamber of Commerce
6.4	Modify the TIF guidelines to incorporate the criteria described in Goal 3, Policy 1.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept. CDA
6.5	Work with the Sun Prairie Area School District to coordinate activities in support of the local economy:			
6.5.1	Ensure that courses in information technology, entrepreneurship and financial literacy are regularly offered at the middle school and/or high school level.		On-going	Economic Development Dept.
6.5.2	Incorporate into the curriculum training on basic behaviors necessary for employment and also skills and information specifically pertinent to the City’s target employment sectors.		On-going	Economic Development Dept.
6.5.3	Hold at least two events each year to help facilitate a discussion between teachers and employers about local hiring needs and skills requirements.		On-going (semi-annually)	Economic Development Dept. Chamber of Commerce
6.5.4	Work with the school district to form student business groups and clubs.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept.
6.6	Collaborate with the business community to support the continued development of transit options and workforce housing options in the City (see also the Housing and Transportation elements).		On-going	Economic Development Dept.
6.7	Promote and expand the Sun Prairie Works Initiative.	<input type="checkbox"/>	Mid-Term (2025-2030)	Economic Development Dept. Media Center
6.8	The Economic Development Department will maintain and promote information describing sites available for commercial and industrial use in the City, including both new growth areas and redevelopment sites.		On-going (monthly or quarterly)	Economic Development Dept. Planning Division CDA

6. Economic Development		Action Completed	Target Completion	Lead Agencies
6.9	Develop a program to track the source of economic development related inquiries received (i.e. City website, partner website, direct call, referral from partner, general web search, etc.) in order to understand and refine outreach and intake methods. Establish a routine of spot-check follow up contacts after responding to inquiries to evaluate satisfaction with the experience.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept. Chamber of Commerce
6.10	Craft and implement a business retention program in collaboration with the Chamber of Commerce.	<input type="checkbox"/>	Mid-Term (2025-2030)	Economic Development Dept. Chamber of Commerce
6.11	Schedule an annual lunch for local business leaders, hosted by an attending business, to discuss current issues, strategies employed to mitigate current issues, and other information to maintain a healthy business climate in Sun Prairie.	On-going (annually)		Economic Development Dept. Chamber of Commerce CDA
6.12	Conduct an incubator feasibility study to consider the potential need for such a facility, likely location to establish the facility, and if the facility should cater to specific industry sector.	<input type="checkbox"/>	Mid-Term (2025-2030)	CDA Planning Division
6.13	Develop and update annually a portfolio of marketing materials driven by brand positioning and City assets, and include City demographics, economic data and resource information.	On-going (annually)		Economic Development Dept. Chamber of Commerce
6.14	Develop a “Buy Local SP” marketing campaign targeted to both residents and businesses, including encouragements to local grocers and restaurants to buy local food products.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept. Chamber of Commerce

7. Housing		Action Completed	Target Completion	Lead Agencies
7.1	Address housing affordability through the following strategies:			
7.1.1	Create an Affordable Housing Fund that can be used to support a variety of affordability initiatives. Sources of money include but are not limited to the City's general fund, private donations, and TIF districts ready for closure (per state statute, district closure can be delayed one year and all funds collected in the bonus year may be used for affordable housing anywhere in the City).	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division CDA
7.1.2	Review and amend the zoning ordinance to enable the development of housing formats that limit cost, including smaller lots, smaller homes, attached units and "cottage court" clusters of detached homes. Identify locations for these formats in neighborhood plans for new and existing neighborhoods.	On-going		Planning Division
7.1.3	Consider partnering with (and foster the creation of, if necessary) a land trust that can offer lower-cost homes by separating the cost of the land from the cost of the home for income-qualified buyers.	<input type="checkbox"/>	Mid-Term (2025-2030)	Economic Development Dept. Planning Division CDA
7.1.4	Partner with Habitat for Humanity to offer new income-qualified ownership units through their program in the City regularly.	On-going		Economic Development Dept. Planning Division
7.1.5	Help promote the availability of down payment assistance programs in Dane County through digital media.	On-going		Planning Division
7.1.6	Encourage new Section 42 tax credit projects that result in income-qualified units for at least 30 years. Create a competitive grant program with which the City can provide local funding that will help developers to win competitive tax credit awards from the Wisconsin Housing and Economic Development Authority (WHEDA). Identify locations for tax credit projects that maximize scoring in WHEDA's Qualified Allocation Plan (QAP) and have access to public transportation. Note that all of these factors are subject to change by WHEDA, so some flexibility will be necessary.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept. Planning Division CDA
7.2	Specifically address the significant housing gap for households earning less than 30% of the Dane County Median Household Income by partnering with entities such as the Dane County Housing Authority to build or renovate units targeted to these residents.	<input type="checkbox"/>	Immediate (2019-2020)	Economic Development Dept. Planning Division CDA
7.3	Promote neighborhood identity and social connections by encouraging the creation of neighborhood associations. Assign a staff planner to support neighborhood associations and create a modest grant program to incentivize things like neighborhood entry signs, public art, and block parties.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division

7. Housing		Action Completed	Target Completion	Lead Agencies
7.4	Prepare and present to Council a brief, annual housing report including updates on platted lots, residential building permits (by type), housing prices (ask a Realtor), incentives provided, affordable units created during the prior year, and noteworthy feedback from residents and employers.		On-going (annually)	Planning Division
7.5	Amend the City's ordinances to allow accessory dwelling units by conditional use permit, with appropriate standards, for the purpose of increasing housing choice, increasing density, accommodating different household types and increasing affordability. Encourage this as part of new neighborhood development, during initial unit construction and site design.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division
7.6	As appropriate, buy and assemble property as a technique to proactively improve neighborhoods in ways consistent with this plan.		On-going	CDA
7.7	Encourage and support reinvestment in existing housing, including:			
7.7.1	Create a revolving loan fund for housing rehabilitation. The funds can be used to support reinvestment in single-family and multi-family buildings.	<input type="checkbox"/>	Short-Term (2021-2024)	Economic Development Dept. Planning Division CDA
7.7.2	Work with developers experienced with rental housing renovation and the Dane County Housing Authority to pursue tax credit-funded renovation of aging units while protecting their affordability.		On-going	Economic Development Dept. Planning Division
7.8	Adopt standards in the zoning ordinance to ensure that garages are not the dominant feature of the streetscape.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division
7.9	The City will share information about energy audits and green design options in conjunction with the permit process.		On-going	Planning Division

8. Mobility & Transportation Systems		Action Completed	Target Completion	Lead Agencies
8.1	Create and adopt an Active Transportation Plan with Official Maps for on- and off-street bicycle facilities. Figure 8.1 (on the next page) suggests bike routes through the City, connecting neighborhoods, districts and destinations. This map provides a starting point for the larger active transportation planning process.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division Transit Commission
8.2	Adopt into City ordinance the policies regarding sidewalks and multi-use paths in lieu of sidewalks, and then enforce that ordinance consistently (see next two pages).	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division Public Works Dept.
8.3	Work with WisDOT to reroute WIS 19 through the City of Sun Prairie to reduce congestion at the Bristol/Main intersection.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division
8.4	Build a park-and-ride facility at Cremer and O'Keeffe.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division Transit Commission
8.5	Implement a successful launch of express transit service to and from Madison, then build on that success to expand service to accommodate more users and transportation needs within Sun Prairie.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division Transit Commission
8.6	Evaluate the potential impacts of new technologies in street and development projects. For instance, consider the likelihood that ride-hailing services and autonomous vehicles will increase the need for pickup and drop-off space near building entrances.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division
8.7	Provide enhanced bicycle facilities (e.g., bike lane markings and signage, bicycle detection systems at signals, off-street paths) in key urban arterial corridors, where feasible.	<input type="checkbox"/>	Short-Term (2021-2024)	Engineering Dept. Public Works Dept.
8.8	Reorganize the transportation-related committees and commissions to place equal emphasis on all modes.	<input type="checkbox"/>	Immediate (2019-2020)	Transit Commission
8.9	Conduct detailed planning for new collector and arterial streets, focusing on streets that provide alternatives for travel through Sun Prairie. See Figure 8.2 below for recommended future streets and road classifications.	<input type="checkbox"/>	Mid-Term (2025-2030)	Engineering Dept. Public Works Dept.
8.10	Update the Official Map annually.	On-going (annually)		Planning Division
8.11	Prepare conceptual neighborhood plans in areas slated for growth prior to development in order to ensure good street connectivity, adequate bicycle accommodations and efficient transit routes.	<input type="checkbox"/>	Mid-Term (2025-2030)	Planning Division
8.12	Consider expanding shared-ride transit service to allow trips to begin or end in Windsor and DeForest.	<input type="checkbox"/>	Short-Term (2021-2024)	Transit Commission
8.13	Evaluate the City's transit system annually. Work with Metro Transit to expand transit options in and to the City. This includes both local routes and inclusion in a Bus Rapid Transit (BRT) system if/when it is created.	On-going (annually)		Planning Division Transit Commission

8. Mobility & Transportation Systems		Action Completed	Target Completion	Lead Agencies
8.14	Consider steps on an annual basis to complete connections in the regional bikeway network. Work with neighboring jurisdictions, WisDOT, Wisconsin DNR and other key stakeholders to plan, study and fund expansion of the regional network.		On-going (annually)	Planning Division Transit Commission
8.15	Continue to work with Sun Prairie School District to provide bicycle education in grade schools and middle schools every year.		On-going (annually)	Transit Commission
8.16	Work with the Sun Prairie Area School District to refine bus stop locations with a focus on safety for students.		On-going (annually)	Planning Division Public Works Dept.
8.17	Work with Sun Prairie Moves to support and expand education/encouragement programs that promote safety and encourage all residents to bicycle for commuting and other trips.		On-going (annually)	Transit Commission Sun Prairie Moves
8.18	Collaborate with WisDOT to provide paved shoulders of at least five (5) feet in width on rural highways where appropriate and economically feasible.	<input type="checkbox"/>	Mid-Term (2025-2030)	Engineering Dept.
8.19	Install trees and other plantings along arterial and collector streets to reduce vehicle speeds and promote community character, with care to preserve visibility near intersections and pedestrian crossings. Consider planting trees in existing central medians along Grand Avenue, Bird Street and S. Thompson Road.	<input type="checkbox"/>	Short-Term (2021-2024)	Public Works Dept.
8.20	Enable winter biking. Develop and implement local policies and practices to clear snow, ice and debris from on-street and off-street bike facilities.	<input type="checkbox"/>	Short-Term (2021-2024)	Public Works Dept.
8.21	Evaluate pedestrian safety improvement needs at major street crossings and implement improvements as opportunities are available. The recommended short-term solutions in the 2018 West Main Street Traffic Study should be a top priority.	<input type="checkbox"/>	Short-Term (2021-2024)	Public Works Dept.
8.22	Continue to implement a program to identify and repair broken and substandard sidewalks.		On-going (annually)	Public Works Dept.
8.23	Identify, prioritize, and implement corridor and intersection projects to improve traffic operations and pedestrian safety on the roadway system.		On-going (annually)	Public Works Dept.
8.24	Prepare and implement ADA compliance plans to retrofit sidewalks in pedestrian-oriented districts and corridors, especially within the downtown.	<input type="checkbox"/>	Short-Term (2021-2024)	Public Works Dept.
8.25	Review the City's off-street parking requirements periodically (at least every two years) to assess their effectiveness in making efficient use of land for vehicle parking. When appropriate, reduce minimums and consider enacting maximums to avoid excess parking spaces.		On-going (bi-annually)	Planning Division Public Works Dept.

8. Mobility & Transportation Systems		Action Completed	Target Completion	Lead Agencies
8.26	Evaluate annually the potential of funding and installing plug-in outlets for electric vehicles in City parking lots.		On-going (annually)	Engineering Dept. Sun Prairie Utility
8.27	Monitor safety and access issues around personal mobility devices with electric assist motors, such as scooters, skateboards, and bikes. Draft policies to regulate these devices if and when appropriate, with attention to the work of other communities on the same topic. Make appropriate distinctions between different types of devices and recognize the important transportation value of bikes.		On-going	Planning Division Transit Commission
8.28	Work with Dane County, the Town of Sun Prairie, the Village of Cottage Grove, and Wisconsin DNR to develop a multi-use trail that connects Sun Prairie to the Glacial Drumlin Trail either via CTH N or Town Hall Road.	<input type="checkbox"/>	Long-Term (2031-2040)	Planning Division

9. Land Use		Action Completed	Target Completion	Lead Agencies
9.1	Complete a comprehensive update and unification of the Zoning and Subdivision Ordinances.	<input type="checkbox"/>	Immediate (2019-2020)	Planning Division
9.2	Update the Downtown Revitalization Plan.	<input type="checkbox"/>	Short-Term (2021-2024)	Planning Division
9.3	Develop neighborhood area plans for the South and East Planning Areas for lands identified as Urban Reserve on the Future Land Use Map. The plan(s) shall be developed and adopted prior to construction of major utility projects that will spur urban development in these areas (e.g., Far Eastside Sewer Interceptor). Enforce property maintenance codes to maintain neighborhood quality and prevent blight.	<input type="checkbox"/>	Mid-Term (2025-2030)	Planning Division
9.4	Pursue a new interchange at US 151 and CTH V V, connecting to an extended Egge Road east from N. Bristol Street, which would improve access to the Sun Prairie Business Park. Prior to construction of this interchange, develop a detailed area plan that consider the desire for high-intensity development adjacent to the Sun Prairie Business Park that can support jobs and a potential Bus Rapid Transit stop to Madison. Also consider the potential for a sports complex to support recreation for City residents (should there still be unmet demand for such a facility).	<input type="checkbox"/>	Long-Term (2031-2040)	Planning Division Transit Commission
9.5	Work closely with the Capital Area Regional Planning Commission to protect water resources while ensuring an adequate supply of land in the urban service area to accommodate growth as anticipated in this plan.		On-going	Planning Division

5/1/2019

These are the actions identified as highest priority during the drafting process for each chapter of the plan. MSA has assembled this list without further editing, for discussion about which actions really are the highest-priority items to emphasize in the plan for concerted focus over the next couple years.

Land Use	Lead Agencies
Complete a comprehensive update and unification of the Zoning and Subdivision Ordinances.	Planning Division
Update the Downtown Revitalization Plan.	Planning Division
Mobility & Transportation Systems	Lead Agencies
Create and adopt an Active Transportation Plan with Official Maps for on- and off-street bicycle facilities.	Planning Division Transit Commission
Adopt into City ordinance the policies regarding sidewalks and multi-use paths in lieu of sidewalks, and then enforce that ordinance consistently.	Planning Division Public Works Dept.
Work with WisDOT to reroute WIS 19 through the City of Sun Prairie to reduce congestion at the Bristol/Main intersection.	Planning Division
Build a park-and-ride facility at Cremer and O’Keeffe.	Planning Division Transit Commission
Implement a successful launch of express transit service to and from Madison, then build on that success to expand service to accommodate more users and transportation needs within Sun Prairie.	Planning Division Transit Commission
Evaluate the potential impacts of new technologies in street and development projects. For instance, consider the likelihood that ride-hailing services and autonomous vehicles will increase the need for pickup and drop-off space near building entrances.	Planning Division
Provide enhanced bicycle facilities (e.g., bike lane markings and signage, bicycle detection systems at signals, off-street paths) in key urban arterial corridors, where feasible.	Engineering Dept. Public Works Dept.
Reorganize the transportation-related committees and commissions to place equal emphasis on all modes.	Transit Commission
Housing	Lead Agencies
Create an Affordable Housing Fund that can be used to support a variety of affordability initiatives. Sources of money include but are not limited to the City’s general fund, private donations, and TIF districts ready for closure (per state statute, district closure can be delayed one year and all funds collected in the bonus year may be used for affordable housing anywhere in the City).	Planning Division CDA
Review and amend the zoning ordinance to enable the development of housing formats that limit cost, including smaller lots, smaller homes, attached units and “cottage court” clusters of detached homes. Identify locations for these formats in neighborhood plans for new and existing neighborhoods.	Planning Division
Specifically address the significant housing gap for households earning less than 30% of the Dane County Median Household Income by partnering with entities such as the Dane County Housing Authority to build or renovate units targeted to these residents.	Economic Development Dept. Planning Division CDA
Promote neighborhood identity and social connections by encouraging the creation of neighborhood associations. Assign a staff planner to support neighborhood associations and create a modest grant program to incentivize things like neighborhood entry signs, public art, and block parties.	Planning Division
Economic Development	Lead Agencies
Review and update on a semi-annual basis a comprehensive list of available job training programs, resources, and designated contacts on the City’s economic development website, in coordination with Madison College, Sun Prairie Area School District, Small Business Development Center, SBA and local employers. Actively promote to local employers any programs that offer support for employer-led job training.	Economic Development Dept. Chamber of Commerce

Intergovernmental Cooperation		Lead Agencies
Work closely with the Sun Prairie Area School District (SPASD) to foster communication, relationships, and knowledge about planning and growth activities. Schedule a working session involving elected officials and key staff for both jurisdictions no less than annually to discuss issues of concern and opportunities for collaboration.		Planning Division
Work with the Town of Bristol beginning in 2020 to extend or replace the current boundary agreement before it expires in 2025.		Planning Division
Utilities & Community Facilities		Lead Agencies
Utilities		
Convene a meeting with all locally active telecommunication utilities to discuss their future needs and interests for new equipment in the City.		Sun Prairie Utilities (SPU)
Continue a formal review of City stormwater management requirements for new development, to evaluate their adequacy to prevent flooding based on the increase in large storm events.		Engineering Dept. Public Works Dept.
Poll residents regarding waste management practices and services, including the frequency of recycling collection and local options for hazardous waste disposal.		Sun Prairie Utilities
Community Facilities		
Conduct a study to evaluate the space needs and potential sites for a large, multi-cultural center that can be a shared space used for various community, ethnic and religious events and celebrations (e.g. Hmong funerals, Diwali, etc.), and provides programming that showcases the growing cultural diversity within the City. This could be a public or a private facility (or a joint venture) and might be located in a new community park – see the Ashwaubenon Community Center as a model.		Planning Division
Work with the City of Madison and Dane County to evaluate the feasibility of a sports-plex recreation facility and/or a joint Madison/Sun Prairie community splash pad on City of Madison lands south of the Prairie Lakes commercial area.		Planning Division
Agricultural, Natural & Cultural Resources		Lead Agencies
Agricultural Resources		
Amend the City's Ordinances as needed to allow agricultural uses, such as community gardens, roof top gardens, small-scale organic orchards and vineyards that are compatible with surrounding uses.		Planning Division