



**COMPREHENSIVE PLAN STEERING COMMITTEE MEETING MINUTES  
SUN PRAIRIE, WISCONSIN 53590**

**DATE: WEDNESDAY, February 20, 2019**

**TIME: 6:00PM**

**LOCATION: MUNICIPAL BUILDING  
COMMUNITY ROOM  
300 E. MAIN STREET  
SUN PRAIRIE WI 53590**

**1. CALL TO ORDER AND ROLL CALL**

Committee Acting Chairperson Curt Klinkner called the meeting of the Comprehensive Plan Steering Committee to order at 6:15 pm. Attendance sheet attached.

Staff present: Aaron Oppenheimer, Tom Veith, Scott Kugler, Tim Semmann, Sarah Sauer, Philip Gritzmacher, Jr.

Others Present: Jason Valerius (MSA)

**2. APPROVAL OF THE MINUTES**

**A.** Dettmer requested a fix to item 5.B.f. and g. of the January 16, 2019 minutes to read “Electric” in replace of “Elective”

Motion to approve the January 16, 2019 minutes: Stevens (1<sup>st</sup>), Hidalgo (2<sup>nd</sup>) / approval by voice vote.

**3. OLD BUSINESS**

**A. PROCESS AND SCHEDULE UPDATE**

**I.** Valerius handed out updated schedule. Things to note: June and July schedule compressed. Want steering committee to review and sign off on final draft before viewed by the public and Plan Commission. May 8 focused on Implementation; May 22 focused on entire plan. There will be a meeting next week on Feb 27 to discuss Land Use. Stevens asked if an entire Comp Plan document would be provided to committee before May. Valerius replied yes – final chapters will be assigned amongst committee for deeper review but an entire draft will be provided to all.

**B. DISCUSSION OF MOBILITY AND TRANSPORTATION SYSTEMS ISSUES AND OPPORTUNITIES  
OVERVIEW**

**I. ELECTRIC-ASSIST BIKES AND SCOOTERS**

**a.** There is no policy in the draft addressing these. Wait to see how others approach this topic in similar and nearby communities. Can be a speed issue on bike paths. Muller asked if they needed to be licensed or registered like bikes. Valle asked how exactly are these regulated? Valerius asked about the need to have regulations on these on

paths. Should be done responsibly for these methods that have assistance to propel forward.

## II. AUTONOMOUS AND ELECTRIC VEHICLES

- a. Hidalgo brought up that testing of AV are being done out west where winter conditions don't exist. The issues will be manufacturing for snow and ice management and insurance policies. Gritzmacher said there will be testing coming in Wisconsin before other regions with winter climate. Valerius said there is a goal to evaluate and monitor advancing technologies over time. Muller asked if these things are controlled locally or on a state or federal level. Kugler said it may change how we build infrastructure.

## 4. NEW BUSINESS

### A. PROCESS AND SCHEDULE UPDATE

- I. Already discussed

### B. DISCUSSION OF MOBILITY AND TRANSPORTATION SYSTEMS ISSUES

#### I. GOALS, POLICIES AND ACTIONS

- a. Valerius said there are a variety of bike/ped issues that require more work. A standalone plan on those methods are needed. Gritzmacher said that plan would include standards that we don't currently have for the facilities. Committee decided an appropriate action is to create and adopt an Active Transportation Plan with official maps for on- and off- street bike facilities.

Plan also includes edited version of sidewalk ordinance to make sure policy is followed. Where are we going to require sidewalks and where are exempt? Kugler brought up examples on eyebrows where sidewalks did and did not get implemented. Current ordinance says no cul-de-sacs longer than 500-feet.

Valerius held vote on policy that states sidewalks are required everywhere there is reconstruction with exceptions only for environmental issues, never for distance. Committee majority voted for the policy. Valerius held vote on same policy but excludes the bulb of the cul-de-sac. Committee majority voted against the policy. Valerius held vote on policy that requires sidewalks everywhere except on eyebrows and cul-de-sacs of 500' or less. Committee majority voted against the policy. Valerius held a vote on policy that any rehab project triggers sidewalks if the right-of-way enables it to occur. Valerius voted on policy that sidewalk or multi-use path installation along a roadway proposed for pavement rehab will provide a key link in the City's active transportation network. Committee preferred the policy where the City will determine filling sidewalks or multi-use paths to complete key links in the active transportation system.

Ending comments: Goal 3 Policy 1 – Request to change language for “busy corridors” to the classification of arterial or collector. Goal 2 Action 6 – spell out the action in the comp plan. Stempski asked for clarification of the future USH 151/Hwy V interchange

## II. MAPS

- a. No discussion

## 5. DISCUSS OF NEXT MEETING DATE

- A. The next meeting date will be February 27, 2019 at 6:00 pm. Subcommittees will be assigned for next meeting

## 6. PUBLIC COMMENTS

- A. None

**7. ADJOURNMENT**

- A.** Motion to adjourn the February 20, 2019 meeting of the Comprehensive Plan Steering Committee at 8:03 pm by Hidalgo (1<sup>st</sup>), Ruth (2<sup>nd</sup>) / approval by voice vote.

*Recorder: Sarah Sauer*

*Curt Klinkner - Chairperson  
Jorge Hidalgo  
Eder Valle  
John Muller*

*Peter Dettmer  
Don Hooser  
Stephanie Manthey*

*Erin Ruth  
Theresa Stevens  
Bryant Stempski*

*NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511*

*NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.*