



**COMPREHENSIVE PLAN STEERING COMMITTEE MEETING MINUTES  
SUN PRAIRIE, WISCONSIN 53590**

**DATE: WEDNESDAY, AUGUST 22, 2018**

**TIME: 6:00PM**

**LOCATION: MUNICIPAL BUILDING  
MUNICIPAL ROOM  
300 E. MAIN STREET  
SUN PRAIRIE WI 53590**

**1. CALL TO ORDER AND ROLL CALL**

Committee Chairperson Mayor Paul Esser called the meeting of the Comprehensive Plan Steering Committee to order at 6:02 pm. Attendance sheet attached.

Staff present: Aaron Oppenheimer, Scott Kugler, Tim Semmann, Sarah Sauer, Philip Gritzmacher, Jr.

Others Present: Jason Valerius (MSA)

**2. APPROVAL OF THE MINUTES**

A. Motion to approve the July 25, 2018 minutes: Theresa Stevens (1<sup>st</sup>), Dan Presser (2<sup>nd</sup>) / approval by voice vote.

**3. OLD BUSINESS**

A. None.

**4. NEW BUSINESS**

A. UPDATE ON PROJECT SCHEDULE: Valerius provided an update on the project schedule. He said that MSA and City Staff were actively working to set up primes for focus groups. He believed that most meetings will occur in September, and said he would reach out to committee members shortly to organize the meetings. He then said that the next Comprehensive Plan Steering Committee meeting will take place on 9/26/18. Further, MSA plans to meet with the Parks and Recreation Committee on 9/5/18, the Utilities Commission on 9/24/18, and have a joint Committee of Whole and Plan Commission meeting on 9/11/18.

B. REVIEW OF AG, NATURAL AND CULTURAL RESOURCES EXISTING CONDITIONS DOCUMENT AND MAPS (VOL I: CH3): Valerius asked if anything was missing from the maps. Esser commended that the grain elevator should be added to the cultural resources map. Kugler commented that the cultural resources map seemed to have few resources and challenged the group to think of more. Cannery Square, the Aquatics Center, the Sun Prairie Library, the Civic Theatre, and Prairie Lakes Shopping Center were all recommended for inclusion in the map. The committee questioned the inclusion of the Veterans of Foreign Wars Post, and instead recommended including the Sun Prairie Area Veterans Memorial.

C. REVIEW OF AG, NATURAL AND CULTURAL RESOURCES GOALS, OBJECTIVES, POLICIES AND RECOMMENDATIONS MATERIALS (VOL II: CH3): Valerius provided an update of the chapter, noting that formatting had not yet changed, but that content had been updated. He asked if anything was missing from the chapter. Esser commended that the grain elevator should be added to the cultural resources map. Kugler commended that the FUDA study should be referenced, and said that he felt information should be added about the wetland regulatory process and flood plans. Hidalgo asked why there was a policy pursuing a public market. The consultant said that the policy was carried from the previous plan and asked if it was still applicable. The committee decided to replace the policy with a policy recommending reducing the number of food deserts in the community. Semmann recommended reviewing the recommendation of preserving the planned green space in between Madison and Sun Prairie, with a majority of the committee agreeing. Oppenheimer commended that this green space has been investigated in the past for the development of a multi-jurisdictional soccer complex. Finally, the Valerius asked if Sustainability should be included

**5. DISCUSSION OF NEXT MEETING DATE**

A. The next meeting date will be September 26, 2018 at 6:00 pm.

**6. PUBLIC COMMENTS**

A. None.

**7. ADJOURNMENT**

A. Motion to adjourn the August 22 2018 meeting of the Comprehensive Plan Steering Committee by John Muller (1<sup>st</sup>), Theresa Stevens (2<sup>nd</sup>) / approval by voice vote.

*Recorder: P. Gritzmacher, Jr.*

*Paul T. Esser - Chairperson  
Jorge Hidalgo  
Drew Kuehl  
John Muller  
Janet Rosseter  
Bryant Stempiski  
Angela Thomas*

*Kalvin Barrett  
Don Hooser  
Emily Lindsey  
Terrell Outlay  
Erin Ruth  
Theresa Stevens*

*Peter Dettmer  
Curt Klinkner  
Stephanie Manthey  
Dan Presser  
John Schulze*

*NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511*

*NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.*