



300 East Main Street
Sun Prairie, WI 53590-2227
(608) 837-2511
FAX (608) 825-6879
Website www.cityofsunprairie.com

**COMPREHENSIVE PLAN STEERING COMMITTEE MEETING MINUTES
SUN PRAIRIE, WISCONSIN 53590**

DATE: WEDNESDAY, JUNE 27, 2018

TIME: 6:00PM

**LOCATION: MUNICIPAL BUILDING
MUNICIPAL ROOM
300 E. MAIN STREET
SUN PRAIRIE WI 53590**

1. CALL TO ORDER AND ROLL CALL

Committee Chairperson Mayor Paul Esser called the meeting of the Comprehensive Plan Steering Committee to order at 6:03 pm. Attendance sheet attached.

Staff present: Scott Kugler, Tim Semmann, Philip Gritzmacher, Jr.

Others Present: Steve Tremlett (MSA)

2. APPROVAL OF THE MINUTES

A. Motion to approve the April 25, 2018 minutes: John Muller (1st), Jorge Hidalgo (2nd) / approval by voice vote.

3. OLD BUSINESS

A. None.

4. NEW BUSINESS

A. UPDATE ON PROJECT SCHEDULE: *Consultant said that they would be meeting with businesses over the next few weeks to talk about issues and opportunities in the community. Consultant also advised that they would be beginning to inventory Agricultural, Cultural, and Natural Resources in the next phase of the planning process. The consultants will be placing a chalkboard at the Farmer's Market where residents will be able to answer one question. The same question will be available on Polco. The consultant invited the committee to email ideas for questions to MSA.*

B. REVIEW JULY HOMEWORK ASSIGNMENT – ISSUES AND OPPORTUNITIES WORKSHEET: *The consultant reminded committee members to return the issues and opportunities worksheet to Scott Kugler by July 13, 2018.*

C. REVIEW MAY PUBLIC INVOLVEMENT MEETING RESULTS: *The consultant said that 72 people signed in at the three public forms held Bird Elementary School, Sunshine Place, and Sun Prairie City Hall. He explained that the two main activities were a "sticky wall" for posting statements regarding visioning preferences as well as a mapping activity in which participants could highlight issues and concerns. The consultant said that the attendance good and was likely quite higher than the number of people that signed in. Further, he said that the attendance seemed representative of the community.*

D. REVIEW COMMUNITY SURVEY RESULTS: *The consultant said that during the 7 weeks that the survey ran over 2000 responses were collected. He went on the review the results of the survey with the committee members.*

5. DISCUSSION OF NEXT MEETING DATE

A. The next meeting date will be July 25, 2018 at 6:00 pm.

6. PUBLIC COMMENTS

A. None.

7. ADJOURNMENT

A. Motion to adjourn the June 27, 2018 meeting of the Comprehensive Plan Steering Committee by Hidalgo (1st), Esser (2nd) / approval by voice vote.

Recorder: P. Gritzmacher, Jr.

Posted: April 19, 2018

Posted: Sun Prairie City Hall
300 East Main Street

Sun Prairie Public Library
1350 Linnerud Drive

Water & Light Commission
125 West Main Street

*Paul T. Esser - Chairperson
Jorge Hidalgo
Drew Kuehl
John Muller
Janet Rosseter
Bryant Stempski
Angela Thomas*

*Kalvin Barrett
Don Hooser
Emily Lindsey
Terrell Outlay
Erin Ruth
Theresa Stevens*

*Peter Dettmer
Curt Klinkner
Stephanie Manthey
Dan Presser
John Schulze
Fred Stohl*

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.