



OFFICE OF THE CITY CLERK

300 East Main Street
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Public Notice of the City of Sun Prairie, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

BID BOARD APRIL MEETING

DATE: THURSDAY, APRIL 06, 2023 **TIME:** 8:30 AM

LOCATION: GLASS NICKEL PIZZA
410 E MAIN STREET
SUN PRAIRIE, WI 53590

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. Approve March 2, 2023 Meeting Minutes
3. **CITIZEN APPEARANCES/PUBLIC COMMENT**
4. **APPROVAL OF BILLS. Total = \$1,414.56**
 - A. DTN, Ad on VisitMadison.com - \$150.00
 - B. Funny Faces, 2022 Santa Saturday Balloon Columns - \$330.00
 - C. Hub International, 2023 Wine Walk event Insurance - \$474.56
 - D. UPS Store, 2023 Wine Walk posters - \$60.00
 - E. Hayden Jorgensen, 2023 Wine Walk event logo design with style guide - \$400.00
5. **APPROVAL OF ALLOCATION OF INCOMING REVENUE**
6. **CHAIRPERSON'S REPORT**
7. **MANAGER'S REPORT**
8. **UNFINISHED BUSINESS**

- A. For consideration, discussion and possible action regarding Committee Reports
 - a. Executive
 - b. Beautification
 - c. Business Recruitment and Retention
 - i. Retail Guild Work Group
 - ii. Restaurant and Bar Owner Work Group
 - iii. Specialty services Businesses Work Group
 - d. Event
 - i. Sponsorship Work Group

9. **NEW BUSINESS**

- A. 2023 BID Board Election is May 4; positions up for renewal: Dan Callies, Jeff Gauger, Deb Krebs, + vacant Citizen Rep (formerly held by Jenny Stebnitz)
- B. 2023 Advertising Opportunity in Sun Prairie Museum's Historical Downtown Walking Tour Booklet - Sunshine Anderson
- C. Planters: 2023 Watering & Maintenance, and 2024-2026 RFP for Seasonal Planters and Watering & Maintenance Agreement
- D. Chair approval of requested items to be added to Committee & Board Meeting Agendas - Jeff Gauger
- E. 2024 Sponsorships and Budget: RRP Committee Sponsorship Policy Review & Oversight, and Outcome Based Budget Template
- F. 2023 SOSP: Night Market event
- G. 2023 SOSP: Community Art Making Project: Sun Prairie is Blooming event
- H. 2023 SOSP: Dine in the Dream Park event
- I. 2023 FBT date: Saturday September 23
- J. Sun Prairie Brand Presentation

10. **OTHER BUSINESS**

11. REFERRALS TO STAFF OR COMMITTEE FOR REVIEW OR ACTION

12. ADJOURNMENT

Posted: April 3, 2023

Posted: Sun Prairie City Hall
300 East Main Street

Sun Prairie Public Library
1350 Linnerud Drive

Sun Prairie Utilities
125 West Main Street

Members

Dan Callies (2023)

Alder Mike Jacobs (2023)

Jeff Gauger (2023)

Bill Howe (2024)

Adam Bougie (2025) – Chair

Patrick DePula (2024)

Marta Hansen (2025) – Vice Chair

Deb Krebs (2023) – Secretary

Rose Freidel (2024)

Lily Breyer (2023)

vacant position (2025)

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.