



**OFFICE OF THE CITY CLERK**

300 East Main Street  
Sun Prairie, WI 53590-2227  
(608) 837-2511  
FAX (608) 825-6879  
Website [www.cityofsunprairie.com](http://www.cityofsunprairie.com)

**Public Notice of the City of Sun Prairie**, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

**TOURISM COMMISSION MEETING**

**DATE:** THURSDAY, FEBRUARY 09, 2023      **TIME:** 9:00 AM

**LOCATION:** COUNCIL CHAMBERS / HYBRID MEETING  
MUNICIPAL BUILDING  
300 EAST MAIN STREET  
SUN PRAIRIE, WI 53590

Please use the below instructions to participate and watch the meeting remotely. The vast majority of meetings air and stream live through the Sun Prairie Media Center. In the case of simultaneously scheduled meetings, some meetings may only be available to stream on demand later at [sunprairiemediacenter.com](http://sunprairiemediacenter.com) or on the Sun Prairie Media Center app.

**1. WRITTEN COMMENTS:** You can send comments on agenda items to [cburke@cityofsunprairie.com](mailto:cburke@cityofsunprairie.com)

**2. WATCH THE MEETING:** You can watch the meeting in several ways:

- Television: Watch on Roku, Apple TV, channel 983 on Charter, or channels 13 or 1013 on TDS.
- Online: Stream at [sunprairiemediacenter.com](http://sunprairiemediacenter.com) or on the Sun Prairie Media Center app.
- Webinar:  
<https://us02web.zoom.us/j/86711478673?pwd=MFJhVDhoOVQrT2dVYkZvRTBmT2RJZz09>

1. **CALL TO ORDER AND ROLL CALL**

2. **APPROVAL OF MINUTES**

A. Approve January 12, 2023 Meeting Minutes

3. **CITIZEN APPEARANCES/PUBLIC COMMENT**

4. **BILLS PRESENTED FOR PAYMENT. Total = \$983.00**

A. Focal Flame, 2023 Frozen Fest photography of the following events: Sled Dog, Ice Carving, Hibernation Hustle - \$666.50

B. Focal Flame, 2023 Groundhog Prognostication event photography - \$316.50

5. **CHAIRPERSON'S REPORT**

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

A. The Loft at 132 2022 Grant Recap Report and 2023 Grant Application - Michelle Howe

B. Wisconsin State Fire Chiefs Association 2023 Grant Application - Chief Garrison  
*Chief Garrison will present the application with materials at the meeting.*

8. **STAFF UPDATES**

9. **ANNOUNCEMENTS**

10. **REFERRALS**

11. **SET DATE OF NEXT MEETING**

A. Thursday, March 9, 2023 from 9-10AM in Council Chambers + Remote (Hybrid)

12. **ADJOURNMENT**

**IF YOU ARE UNABLE TO ATTEND THIS MEETING, PLEASE CALL 825-1107 or email [cburke@cityofsunprairie.com](mailto:cburke@cityofsunprairie.com).**

Posted: February 7, 2023

Posted: Sun Prairie City Hall  
300 East Main Street

Sun Prairie Public Library  
1350 Linnerud Drive

Sun Prairie Utilities  
125 West Main Street

Members

Jerry Beecher (2023)

John Blaska (2023)

Mark Gonwa (2023)

Mike Jacobs (2023) - Alder

Christopher Scheel (2023)

Christina Williams (2023) – Ex Officio, Chamber of Commerce

*NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511*

*NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.*