



**OFFICE OF THE CITY CLERK**

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**Public Notice of the City of Sun Prairie**, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

**BID BOARD MAY MEETING**

**DATE:** THURSDAY, MAY 05, 2022 **TIME:** 8:30 AM

**LOCATION:** COUNCIL CHAMBERS / HYBRID MEETING  
MUNICIPAL BUILDING  
300 EAST MAIN STREET  
SUN PRAIRIE, WI 53590

Please use the below instructions to participate and watch the meeting remotely. The vast majority of meetings air and stream live; however, in the case of simultaneously scheduled meetings, some meetings may only be available to stream on demand later at [sunprairiemediacenter.com](http://sunprairiemediacenter.com) or on the Sun Prairie Media Center app.

1. **WRITTEN COMMENTS:** You can send comments on agenda items to [cburke@cityofsunprairie.com](mailto:cburke@cityofsunprairie.com)
2. **WATCH THE MEETING:** You can watch the BID Board meeting in several ways:
  - Television: Watch live on Roku, Apple TV, channel 983 on Charter or channels 13 or 1013 on TDS
  - Online: Stream at [sunprairiemediacenter.com](http://sunprairiemediacenter.com) or on the Sun Prairie Media Center app.
  - Register in advance for this webinar:

<https://us02web.zoom.us/j/87320353141?pwd=RFUwSFJzcWZMdzZEVUIkZXZWRVZUT09>

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF MINUTES**
  - A. Approve April 7, 2022 Meeting Minutes
3. **CITIZEN APPEARANCES/PUBLIC COMMENT**
4. **APPROVAL OF BILLS. Total = \$4,297.86**
  - A. BVM, SP Neighbors, June 2022 Print ad - \$343.00

- B. Prairie Flowers & Gifts, New Business Visit Flowers for Rosati's - \$50.00
- C. Prairie Flowers & Gifts, Retirement Flowers Alder Polenske - \$50.00
- D. Prairie Flowers & Gifts, BID Annual Service Award Ann Freidel to Freidel Family - \$50.00
- E. Beans n Cream, Coffee at April BID Board Meeting celebrating Alder Polenske - \$35.90
- F. Flavors, 2022 Spring Social including BID Service Award celebration - \$652.96
- G. Gardens by Ann, Spring Planters - \$2,116.00
- H. Wild Rumpus Circus, 2022 SoSP July 28 event - \$1,000.00

5. **APPROVAL OF ALLOCATION OF INCOMING REVENUE**

- A. Faded Roots Boutique, Artful Wine Walk - \$300.00

6. **CHAIRPERSON'S REPORT**

7. **MANAGER'S REPORT**

8. **UNFINISHED BUSINESS**

- A. For consideration, discussion and possible action regarding Committee Reports
  - a. Executive
  - b. Beautification
  - c. Business Recruitment and Retention
    - i. Retail Guild Work Group
    - ii. Restaurant and Bar Owner Work Group
    - iii. Specialty services Businesses Work Group
    - iv. 5-Year Strategic Plan: Work Plan and Timeline
  - d. Event
    - i. Sponsorship Work Group
- B. Lions Club Nibble Walk & Talk (formerly Taste of Sun Prairie) event update - Justin Wilson

9. **NEW BUSINESS**

- A. Mayor Esser’s Alder Appointment to the BID Board
- B. BID Board Annual Election - Renewal of Board Members: Adam Bougie, Marta Hansen, Jenny Stebnitz
- C. Consideration to reschedule the BID Board August 4 meeting to August 18
- D. Downtown Pedestrian Safety Options and Feedback from Stakeholders. Consideration and Vote to approve Option #4 (w/Option 2) - Scott Kugler, Tom Veith, Alexander Brown
- E. Chamber of Commerce, 2022 Community Guide - Barb Behling

**10. OTHER BUSINESS**

**11. REFERRALS TO STAFF OR COMMITTEE FOR REVIEW OR ACTION**

**12. ADJOURNMENT**

Posted: May 2, 2022

Posted: Sun Prairie City Hall  
300 East Main Street

Sun Prairie Public Library  
1350 Linnerud Drive

Sun Prairie Utilities  
125 West Main Street

Members

Dan Callies (2023)

To be announced, Council Rep (2023)

Rose Freidel (2024)

Jenny Stebnitz (2022)

Adam Bougie (2022) – Chair

Ankit Janamanchi (2022)

Jeff Gauger (2023)

Bill Howe (2024)

Deb Krebs (2023) – Secretary

Patrick DePula (2024)

Marta Hansen (2022) – Vice Chair

*NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk’s Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511*

*NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.*